

Brendon and Countisbury Parish Council
Minutes of Annual General Meeting (32).

Held on Wednesday 12th May 2021 at 7.30pm.

Brendon Village Hall.

1. **Councillor's Present:** A Fletcher (Chair), A Percival, S Adams, L Farthing, G Woolacott, W Floyd, D Cllr. J Patrinos and L Slade (RFO).

Apologies. None.

2. **Declaration of interests.**

None.

3. **Police Report.**

None.

4. **Approve of Minutes.**

Minutes of the March/April meetings were approved and signed.

5. **Matters Arising.**

a. March item 5. The amended Standing Orders were circulated and Cllr W Floyd proposed approved for adoption, Cllr L Farthing 2nd unanimous approval given.

b. April item 3. Clerk to advise Mr. Lawrence that monthly invoicing is acceptable and that payment would be made after the next scheduled meeting.

c. April item 10. The RFO requested that the April Minutes be amended to reflect that the CC Grant had been used to set up Zoom Meetings by the Clerk and that reimbursement had been made. (Item Number 10.g).

6. **Report from District Councillor.**

The Lyn Valley Workhub project continues to make good progress. This will supply rentable office space allowing a more diverse way of working and helping where people can and would like to work remotely and locally but not from home.

The District Council are still spending as much money as possible to protect us from Covid especially in light of the Indian variant.

Environmental grants available, check the local council website of eligibility as it is income related.

District Councillor Grants are available to support local clubs. Please contact john.patrinos@northdevon.gov.uk

A Development budget of 4.6b for Devon has been given but so far Torridge is deemed most deserving and North Devon least deserving despite the area's employment being mostly seasonal. Released figures don't make any sense so far.

Comments to the Councillor.

The Re-cycling van services have come under complaint about rubbish blowing out of the trucks. There are also collections being missed.

This is due to crews still working in bubbles and if 1 is sick then they are all off. Please leave your re-cycling out for 48 hours, if it has still not been collected, please bring it in and put out again on the next collection date.

The local tree felling is felt to be a mess.

7. Election of Officers 2021/22

- a. Chair to remain as A Fletcher. Unanimous approval.
- b. Vice Chair, A Percival proposed by L Farthing 2nd G Woolacott. Unanimous approval.
- c. Data Protection Officer to be revisited at a later date.
- d. Parish Council Auditor, S Adams proposed by A Fletched, 2nd W Floyd. Unanimous approval.
- e. Snow Warden, A Fletcher proposed by G Woolacott, 2nd A Percival Unanimous approval.

8. Planning – Decisions.

- a. 62/11/20/015 County Gate Countisbury, Lynton, EX35 6NQ.
– Supported.

9. Planning Applications:

- a. 6/25/21/102 Badworthy Cottage, Oare, Lynton, EX35 6NU
Proposed erection of a two-storey side extension.

Approval proposed A Percival, 2nd S Adams. Unanimous approval given with comment, a bit big and may spoil the look of the valley.

- b. 62/11/21/003LB Glenthorne, Countisbury, Lynton, EX35 6NQ
Listed building consent for proposed alterations to listed building, including replacement of existing roof lights.

Approval proposed by S Adams, 2nd G Woolacott. Unanimous approval.

10. Co-option.

Hazel Floyd, proposed by L Farthing, 2nd G Woolacott. Unanimous approval.

11. Climate and Ecology Emergency Bill.

All in agreement to support the Bill. Cllr A Percival to draft a letter of support and circulate for approval.

12. National Park Meeting response. Re: Access to Kipscombe.

Parking is now available although there is a sign to discourage. Council agreed to send a letter asking for signage to be removed. A Percival to advise contact.

13. **Terra Cycle.**

Terra Cycle aim to recycle smaller items, odds and ends like pens and waxed cartons that can't go in regular recycling. Cllr A Percival proposed that a bin be put in the village. Concerns raised were, who is going to take responsibility for it? Is it fire proof? General opinion is that it will be used for anything. Whilst recycling is supported it was felt to be unnecessary in a small village at this time. It was decided to review after Lynton's trial run. The Parish Council are happy to advertised the location of Lynton's bins and what can go in.

14. **Litter Pick and Sign Clean.**

To be organized by Astra and Angela personally.

15. **Beggars Roost Sign.**

No update.

16. **Correspondence.**

None.

17. **Finance.**

- a. Annual Insurance Invoice for £158.77pa approved and signed by two, S Adams and W Floyd.
- b. Bank reconciled statement £4060.00. Closing balance £ 4022.00 signed by A Fletcher (Chair)
- c. The following AGAR Forms were completed
 - I. Certificate of exemption. Signed by A Fletcher
 - II. Annual Governance Statement. Signed by A Fletcher (Chair) and V Hunt (Clerk)
 - III. Accounting Statement. Signed by A Fletcher.

18. **Unresolved Questions.**

None.

19. **Any Other Business.**

- a. New Daffodil bulbs to be planted to replace blind ones.
- b. General tidy to be discussed at a future meeting.
- c. Register of Interested to be completed by all.
- d. Standing Orders amended and adopted.
- e. Clerk to Invoice the Parish Council and complete Self-Assessment due to NDC not taking on any more PC's payroll.

Meeting Closed at 20:54